

# **BOS Agenda – January 2, 2024**

## **Hopewell Township, Cumberland County, PA**

### **7:00pm**

#### **Call to Order**

#### **Pledge of Allegiance to the American Flag**

#### **Public Comment** (15 Minutes in total, 3 minutes each individual)

**MOTION** to Approve Minutes of the Board of Supervisors meeting on December 20, 2023.

#### **Old Business:**

- None

#### **Reports:**

- **Treasurer Report** – Jamie Kensinger
  - **MOTION** to Approve Account of Revenues & Expenditures as of December 20, 2023
- **Zoning/Permits Report** – Dave Elliott
- **Cumberland County Landfill** – Mike McIntyre
- **Fire Department** – Mary Wells
- **EMS** – Beth Eisman
- **Planning Commission** – Sue Heberlig

#### **New Business:**

- Reorganization of Board & Reappointment
  - Chair
  - Vice Chair
  - Roadmaster
  - Legal Counsel – Compensation
  - Engineer – Compensation
  - Website Contractor
  - Sewage Enforcement Officer
  - Fire Police
  - Building Inspection Agency & Code and Zoning Enforcement
  - Chairman of Vacancy Board
  - Emergency Management Coordinator
- Appoint Secretary/Treasurer Positions
  - Secretary/Treasurer Compensation
  - Bond
- Appoint Assistant Secretary/Treasurer
  - Assistant Compensation
  - Assistant Bond
- Appointment and compensation of professional, volunteer, and paid staff to various positions
  - Park Staff
  - Cleaning Service
  - Cemetery Mowing (Hanna)
- Appoint Solicitor
- Appoint Accounting Services
- Appoint Payroll Company
- Establish Zoning Hearing Board & Discuss Opening(s) – 1 opening (3 year terms)
- Appoint Zoning Hearing Board Commission Opening(s)
- Establish Planning Commission & Discuss Opening(s) – 2 openings (4 year terms)
- Appoint Planning Commission Opening(s)
- Reappoint Planning Commission Secretary
- Establish Parks & Recreation Board & Discuss Opening(s) – 3 openings (1 Year (secretary), 2 & 3)
- Appoint Parks & Recreation Board Opening(s)
- Certify a PSATS Delegate
- Establish a regular monthly meeting location, time, and dates
- Select depositories for the township's funds
- Affirm Supervisors' Annual Meeting Compensation of \$1,875 – Distributed Quarterly
- Fee Schedule

- Park Rental Fees
- Old Firehouse Rental Fees
- Establish advertising publication for legal notices and advertising
- Set Mileage Reimbursement Rate: 67 cents per mile
- Gas Fund Application Advertisement
- Bulky Waste Days
  - April 13
  - September 14

#### **Upcoming Meetings**

**Auditors Meeting – January 3 @ 9:00am**

**Parks & Rec Meeting – January 10 @ 7:00pm**

**Board of Supervisors Meeting – January 17 @ 9:00am**

**Planning Commission Meeting – January 18 @ 6:30pm**

#### **Upcoming Events**

**Firehouse Soup & Hoagie Sale @ Old Firehouse – January 6 @ 8:00am**

**Firehouse Meat Raffle @ Old Firehouse – January 27 @ 5:00pm**

ADJOURNMENT

